

# Notice of Meeting

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## Governance and Ethics Committee

**Monday, 25th April, 2016 at 5.00 pm**  
in the Council Chamber Council Offices  
Market Street Newbury

Date of despatch of Agenda: Friday, 15 April 2016

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Andy Day/Moira Fraser/Stephen Chard on (01635) 519459/519045/519462

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WestBerkshire  
C O U N C I L

**Agenda - Governance and Ethics Committee to be held on Monday, 25 April 2016**  
(continued)

**To:** Councillors Steve Ardagh-Walter, Jeff Beck (Vice-Chairman), Chris Bridges, Graham Bridgman, James Cole, Barry Dickens, Lee Dillon, Rick Jones, Anthony Pick and Quentin Webb (Chairman)

**Substitutes:** Councillors Billy Drummond, Sheila Ellison, Alan Macro and Tim Metcalfe

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## Agenda

<b>Part I</b>	<b>Page No.</b>
1 <b>Apologies</b> To receive apologies for inability to attend the meeting (if any).	
2 <b>Minutes</b> To approve as a correct record the minutes of the ordinary meeting of this Committee held on 08 February 2016 and the minutes of the special meetings of this Committee held on 08 February 2016, 17 February 2016, 22 February 2016 and 14 March 2016 .	1 - 26
3 <b>Declarations of Interest</b> To remind Members of the need to record the existence and nature of any Personal, Disclosable Pecuniary or other interests in items on the agenda, in accordance with Members' <a href="#">Code of Conduct</a> .	
4 <b>Forward Plan</b> <i>Purpose: To consider the Forward Plan for the next 12 months.</i>	27 - 30

### Standards Matters

5 <b>Governance and Ethics Committee (Annual Report 2015/16) (C3034)</b> <i>Purpose: To present the Annual Governance and Ethics Committee report to Full Council.</i>	31 - 50
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### Governance Matters

6 <b>External Audit Plan 2015-16 (GE3008a)</b> <i>Purpose: To provide Members with a copy of the external audit plan from KPMG for 2015/16.</i>	51 - 68
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**Agenda - Governance and Ethics Committee to be held on Monday, 25 April 2016**  
(continued)

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| 7 | <b>Internal Audit - Work Plan 2016-19 (GE3008)</b><br><i>Purpose: This report sets out the proposed plan of work for internal audit over the next three years and outlined the method used to compile the plan, which is based around risk.</i>   | 69 - 104  |
| 8 | <b>Corporate Parenting Panel (C3103)</b><br><i>Purpose: This report proposes changes to the governance of the Corporate Parenting Panel to provide a robust framework that upholds the Council's statutory responsibilities in relation carrying out its responsibilities towards children and young people in care including care leavers.</i> | 105 - 114 |

Andy Day  
Head of Strategic Support

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If you require this information in a different format or translation, please contact Moira Fraser on telephone (01635) 519045.

